



**1.1** Please **PRINT** your personal details and write your name as you wish it to be shown on your certificate.

Last name: MALE FEMALE

First names:

Date of birth:

Address:

Postcode:

Email address:

Telephone no:

(please print your email address carefully – all communication will be via email. See Note 1 below.)

How did you hear about the college?

**2.** **UCI (Unique Candidate Identifier)**

Do you have a UCI number? (You will have one if you have sat A-levels or GCSEs in the UK in the last ten years)

YES NO

If No we will generate a new UCI for you. If yes, please **clearly** write your 13-digit UCI below (it will be twelve numbers and a letter).

You can find your UCI on previous copies of your Statement of Entry or Statement of Results, or by contacting your previous school. A UCI is used to tie together all of your exam results. Therefore if you have sat exams in the UK previously it is important to give us your correct UCI. Your previous school should be able to give it to you, or you should be able to see it on previous results slips or exam entry slips. If you have a UCI it is important you find it – we cannot process your application without one. However, if you have never been given a UCI we will generate one for you.

**3.** **Extra time:** Do you wish to apply for Extra Time or other special arrangements in your examinations?

**We cannot guarantee extra time applications can be completed if received after 8th February 2019.**

NO

YES (for a medical condition, e.g. partially sighted)

YES (for a Special Educational Need, e.g. dyslexia)

Please give details of your requirements (Percentage extra time, scribes, readers, etc.):

**PLEASE NOTE:** The requirements for being awarded extra time are now very strict:

- If you have a medical condition you must supply a letter stating your needs, and the reasons for them, from a Consultant or equivalent medical professional. Without an appropriate letter extra time will not be awarded.
- If you have a Special Educational Need, such as dyslexia, you cannot be awarded extra time based on reports or assessment performed at another institution. Therefore, you will have to arrange to be assessed at this college. Without an assessment from this college extra time cannot be awarded, even if you have had extra time at other schools or colleges. Please contact us at [exams@ealingindependentcollege.com](mailto:exams@ealingindependentcollege.com) as soon as possible if you wish to arrange an assessment with us.

**A Fee of £150 will apply.**

#### 4. Fee information:

Exam type	Normal entry (before 5pm 13th February)	Late entry (before 5pm 3rd April)	Very late entry (before 5pm 26th April)
GCSE (per subject, excluding MFL)	£130	£180	£300
A/AS Legacy syllabus	£80 per unit	£170 per unit	£250 per unit
A/AS New syllabus	£185 full entry	£380 full entry	£500 full entry
AS or A-level cash in (legacy only)	N/A	£10	£10
Edexcel IGCSE in Spanish AQA GCSE in French AQA or Edexcel in GCSE German	£190	£290	Not available
Edexcel A-level in French AQA or Edexcel A-Level in German/Spanish	£245	£440	Not available

#### 5. Exam details

For Linear A-levels and GCSEs, please enter the exam board, subject name, and entry code. For a legacy/modular A-level please list each paper individually. You can find the required information on your results slip, or from the course syllabus which can be found online via exam board website.

Exam Board	Subject Name	Unit name (if applicable)	Specification Code (& option code if applicable)	Practical Endorsement Completed? (Yes/No)

#### 6. Exam details

If you have selected to sit GCSE English Language, please indicate whether you have previously sat the GCSE since 2017 and completed the Spoken Language Endorsement:

YES

NO

**PLEASE NOTE:** If you have not previously completed the Spoken Language Endorsement we cannot enter you for GCSE English Language. However, we can enter you for Edexcel IGCSE English Language (A or B) where the endorsement is not compulsory.

## 7. CASH-IN:

**Legacy AS and A-level only.** For a legacy A-levels which are still modular (mostly maths, languages, G&P) to obtain an overall grade, you need 'cash-in' each subject. This takes the unit marks and combines them into a single grade. Please list any subjects you wish to cash-in for a grade. Please specify whether you wish to cash in at AS or A2.

Exam Board	Subject	Cash in/Certification code	AS	A2

No entries will be accepted after **26th April 2019**

You can pay via bank transfer, cheque or card (in person or by phone).

Cheques should be made payable to 'Ealing College Ltd.'

***Please read the final notes below before signing to agree to our terms and conditions***

**Note 1.** Information with regards to your exams will be sent via email. Please ensure you write your email address out very clearly. Sometimes emails get caught in a SPAM filter, so please consider adding [exams@ealingindependentcollege.com](mailto:exams@ealingindependentcollege.com) to your contacts to avoid this.

We will send your certificate and results to the postal address you give. Therefore please ensure you keep us up to date with any change of address until you have received your certificate. Certificates will be sent to you by recorded delivery in October.

**Note 2.** The deadline for standard entries is 5pm on the 13th of February – payment must be received, and the application form accurately completed, by this time. After this deadline the fees increase, as you will be counted as a late entry with the exam board.

Be aware that some exams have various options for their papers – e.g. in AQA Physics there are often many different topics you can study and you must specify not only the paper, but which option for that paper, you wish to sit. This is usually an extra letter you must add to the unit code. Copy this from previous results, or check the syllabus carefully.

**Important note: Once payment has been made NO REFUNDS WILL BE GIVEN IN THE EVENT OF CANCELLATION OR WITHDRAWAL, so please think carefully before applying.** We also reserve the right to charge for invigilation where special arrangements involve additional personnel requirements e.g. use of a scribe. **We cannot guarantee to accept every application from candidates requiring Access Arrangements, regardless of the date of the application.**

Completed forms can be sent to – [admissions@ealingindependentcollege.com](mailto:admissions@ealingindependentcollege.com) Payments can then be made by phone.




I have read and accepted the above terms and conditions, and the information I have provided is accurate to the best of my knowledge.

Signed

Date



83 New Broadway, Ealing, London W5 5AL

-  020 8579 6668
-  020 8567 8688
-  [admissions@ealingindependentcollege.com](mailto:admissions@ealingindependentcollege.com)
-  [www.ealingindependentcollege.com](http://www.ealingindependentcollege.com)